

**Town Meeting Coordinating Committee Meeting
Minutes from June 30, 2009**

1. **Call to Order:** This meeting began at 4:35 pm. Present at the beginning of the meeting were Peggy Roberts, Judy Simpson, Nonny Burack, Mary Streeter, Rob Crowner, and Carol Gray. Harry Brooks and Dorwenda Bynum-Lewis were not present.
2. **Minutes of May 22:** Mary moved and Nonny seconded that the minutes of the May 22, TMCC meeting be approved as amended. The vote was unanimous with Carol and Rob abstaining.
3. **Discussion of the TMCC elections:** The following suggestions were made about increasing participation in TMCC elections:
 - a. Splitting Town Meeting into two parts made the process complicated; more dissemination of information about deadlines for candidates to run would be helpful.
 - b. More publicity about the elections happening on the night of elections and announcing when the polls are about to close;
 - c. Make sure candidate statements are provided to voters.
4. **Discussion about Town Meeting:** Rob moved that TMCC do an evaluation form at the end of each TMCC sponsored event and Town Meeting. Mary seconded the motion. The vote was unanimous in favor. Carol will use the previous evaluation forms as a template with an additional question asking what educational tools Town Meeting members used and how helpful they found each of those tools. It was discussed that a time would be set up to meet with the moderator to discuss how Town Meeting went and any suggestions for improving Town Meeting.
5. **Meeting with the Finance Committee:** Postponed until the next meeting.
6. **Town Meeting Display for the 250th anniversary:** This item was postponed to the next meeting.
7. **Town Meeting web page for TMCC:** Postponed until the next meeting.
8. **Next Meeting:** It was set for Thursday, July 30, 2009 at 4:30pm.
9. **Adjournment:** Carol moved and Harry seconded a motion to adjourn. The vote in favor of the motion was unanimous and the meeting was adjourned at 5:55pm.

Documents Distributed at the meeting:

1. Agenda for today's meeting.
2. Minutes from prior meeting.

Carol Gray, Secretary